

EAST HORSLEY VILLAGE HALL SAFEGUARDUNG VULNERABLE USERS (October 2022)

East Horsley Village Hall is a Charitable Incorporated Organisation. It is managed by a Board of Trustees (the Management Committee) and is run by a part time manager and a resident caretaker.

The Board has appointed Dr Shirley Goodwin as its designated safeguarding officer.

This policy is in place to protect all vulnerable persons (children or vulnerable adults), regardless of gender, ethnicity, disability, sexuality, religion or faith. They have the right to protection from abuse, whether physical, verbal, sexual, bullying, exclusion or neglect.

The Children's Party Guidelines and Terms and Conditions of Hire are designed to ensure that events are safe for use by children and vulnerable adults. In addition, all hirers for activities involving children are required to provide a copy of their safeguarding policy, together with the name of their safeguarding lead, and confirmation that all staff and volunteers involved have been DBS checked (Disclosure and Barring System) and received appropriate training on child protection. These are checked annually.

In addition, no trustee or employee will have unsupervised access to vulnerable persons, unless they have been DBS checked at the appropriate level and had introductory training on child protection or vulnerable adults' protection. All staff will automatically be DBS checked at the appropriate level before being appointed.

All staff have a duty to safeguard vulnerable users, as well as those who may come into contact with vulnerable users. All staff will be made aware of this policy and offered introductory training.

They will identify to the designated safeguarding officer any concerns they have regarding physical, sexual, emotional or psychological safety of a vulnerable person, or relating to their discriminatory or financial violation or exploitation. Any suspicions or allegations will be taken seriously and dealt with speedily, contacting the Child Protection and Vulnerable Adult lead agency accordingly.